

St. Joseph County Health Department
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9th Floor County City Building
South Bend, Indiana 46601
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George Plain, M.D. F.A.C.S.
Health Officer

Anthony L. Patton, Director
Environmental Health

**Residential Onsite Sewage Disposal System
Permit Process and Procedures**

1. Submit a completed application for an OSDS permit.
2. Submit a soil report from a state certified Soil Scientist. (Please note attached list).
3. The St. Joseph County Health Department after receiving your application and copy of the soil(s) report will issue a recommendation. All recommendations are in accordance with Indiana State Department of Health Rule 410 IAC 6-8.1.
4. After you have received your recommendation outlining your OSDS requirements, a site plan shall be submitted to the St. Joseph County Health Department. (Please note site plan requirements attached).
5. After the site plan has been approved by the St. Joseph County Health Department the OSDS permit will be issued and the application for the Water Supply Well System will be submitted and the applicable fee shall be collected.
6. If the location of the proposed OSDS and Water Supply Well System changes from the approved site plan submitted it shall be the property owner or his/her agents responsibility to obtain written approval from the St. Joseph County Department **BEFORE** the OSDS and Water Supply Well System is installed.

Please direct all inquiries to the Environmental Services Department at (219) 235-9721.