

HUNTINGTON COUNTY DEPARTMENT OF HEALTH  
COURTHOUSE, ROOM 205  
HUNTINGTON, INDIANA 46750  
(219)358-4831 OFFICE  
(219)358-4823 FAX

**PROCEDURES FOR SEPTIC SYSTEM INSTALLATION**

**I. SOIL EVALUATION:**

- A. Before issuance of any permit for construction of a new or repair of an existing residential sewage disposal system, an on-site soil evaluation needs to be conducted.
- B. System feasibility, location, selection, and design will be based on the site evaluation and physical characteristics obtained from the soil profile.
- C. The on-site soil evaluation shall be done by a certified soil science consultant (list available from the Health Department).

**II. SITE REVIEW:**

- A. Sanitarian will review soil evaluation to determine the options for size, depth, and type of system(s) required for the site.
- B. Homeowner is responsible for decisions on type of system to be installed from available options.
- C. Complete system plans submitted to Health Department for review.
  - 1) Show location of home, garage, well, location of soil boring, and location of available outlet for perimeter drain.
  - 2) Show property lines, any easements, and any other appropriate site information, i.e. 100 year flood zones, ponds, streams, etc.
  - 3) Show layout of system as it will be constructed on the property. Include lengths and distances in feet, depths in inches, and a cross-sectional view of trenches and/or system.

**III. SYSTEM PERMIT:**

- A. Health Department approval of system design and plans.
- B. Signature required on permit application.
- C. Permit fee paid at time of issuance.
  - 1) \$25.00 for New System
  - 2) \$15.00 for repair or expansion of system

**IV. FINAL INSPECTION OF SYSTEM:**

- A. 48 hour notice prior to inspection.
- B. System installed according to approved plans.
- C. Final approval by Sanitarian before any subsurface portions are covered.